# BNC METROPOLITAN DISTRICT NO. 3

141 Union Boulevard, Suite 150 Lakewood, Colorado 80228-1898 Tel: (303) 987-0835 Fax: (303) 987-2032

June 9, 2020

Commerce City City Clerk 7887 E. 60<sup>th</sup> Avenue Commerce City, CO 80022

VIA EMAIL: lbauer@c3gov.com

Re: BNC Metropolitan District No. 3; 2019 Annual Report

Enclosed please find the year 2019 information and documents required to be provided to the City, pursuant to the Annual Report section of the above-referenced District's Amended and Restated Service Plan dated September 15, 2003.

Please acknowledge your receipt of the information and documents by signing this letter and returning to this office via email to apadilla@sdmsi.com.

If you have any questions, please contact me.

Sincerely,

Alysia Padilla Assistant to Ann E. Finn District Manager

## Enclosure

cc: McGeady Becher P.C. - Craig Sorensen State Auditor

The above referenced information and documents were received this \_\_\_\_\_ day of June, 2020.

COMMERCE CITY

By:	

# ANNUAL INFORMATION REPORT for the year 2019 BNC METROPOLITAN DISTRICT NO. 3

As required by Section VII of the Service Plan for the above-referenced District, approved by the City of Commerce City on September 15, 2003, we present the following report of the District's activities from January 1, 2019 to December 31, 2019.

- (a) There were no boundary changes made or proposed in 2019.
- (b) The District amended, terminated and entered into intergovernmental agreements in 2019 as follows:
  - 1. First Amendment to Cost Sharing Intergovernmental Agreement by and between BNC Metropolitan District No. 1, BNC Metropolitan District No. 2, and BNC Metropolitan District No. 3, dated December 23, 2019.
  - 2. Termination of Service Agreement for Cost Allocation Services by and between BNC Metropolitan District No. 1, BNC Metropolitan District No. 2, BNC Metropolitan District No. 3, and Martin/Martin, Inc., effective October 9, 2019.
  - 3. Service Agreement for Cost Allocation Services by and among BNC Metropolitan District No. 1, BNC Metropolitan District No. 2, BNC Metropolitan District No. 3, and Ranger Engineering, LLC, dated October 1, 2019.
- (c) There were no changes in the District's policies in 2019.
- (d) There were no changes in the District's operations in 2019.
- (e) The following changes in the financial status of the District occurred during 2019:
  - 1. A copy of the District's 2019 Application for Exemption from Audit is attached.
- (f) The District was not involved in any litigation in 2019.
- (g) The District has budgeted to spend \$9,430,000 on capital improvements in 2020.
- (h) The District did not construct any improvement projects in 2019.
- (i) A copy of the assessed valuation certificate of the District from 2019 is attached.

# **APPLICATION FOR EXEMPTION FROM AUDIT**

# SHORT FORM

NAME OF GOVERNMENT BNC Metropolitan District No. 3

ADDRESS 8390 E Crescent Parkway

Suite 300

Greenwood Village, CO 80111

CONTACT PERSON Jason Carroll PHONE 303-779-5710

EMAIL Jason.Carroll@claconnect.com

FAX 303-779-0348

For the Year Ended 12/31/19 or fiscal year ended:

# PART 1 - CERTIFICATION OF PREPARER

I certify that I am skilled in governmental accounting and that the information in the application is complete and accurate, to the best of my knowledge.

NAME: Jason Carroll

TITLE Accountant for the District FIRM NAME (if applicable) CliftonLarsonAllen LLP

ADDRESS 8390 E Crescent Parkway, Suite 300, Greenwood Village, CO 80111

PHONE 303-779-5710 DATE PREPARED 2/27/2020

# PREPARER (SIGNATURE REQUIRED)

ACCOUNTANT'S COMPILATION REPORT

SEE ATTACHED

Please indicate whether the following financial information is recorded using Governmental or Proprietary fund types

GOVERNMENTAL
(MODIFIED ACCRUAL BASIS)

PROPRIETARY
(CASH OR BUDGETARY BASIS)

# **PART 2 - REVENUE**

REVENUE: All revenues for all funds must be reflected in this section, including proceeds from the sale of the government's land, building, and equipment, and proceeds from debt or lease transactions. Financial information will not include fund equity information.

Line#		De	scription		Round to nearest Dollar	Please use this
2-1	Taxes: Pro	operty	(report mills levied in Ques	tion 10-6)	\$ 4,796	space to provide
2-2	Sp	ecific owners	ship		\$ 187	any necessary
2-3	Sa	les and use			\$ -	explanations
2-4	Ot	her (specify):			\$ -	
2-5	Licenses and permits				\$ -	
2-6	Intergovernmental:		Grants		\$ -	
2-7			<b>Conservation Trust</b>	Funds (Lottery)	\$ -	
2-8			Highway Users Tax	Funds (HUTF)	\$ -	
2-9			Other (specify):		\$ -	
2-10	Charges for services				\$ -	
2-11	Fines and forfeits				\$ -	
2-12	Special assessments				\$ -	
2-13	Investment income				\$ -	
2-14	Charges for utility servi	ces			\$ -	
2-15	Debt proceeds		(should agr	ee with line 4-4, column 2)	\$ -	
2-16	Lease proceeds				\$ -	
2-17	Developer Advances re		,	should agree with line 4-4)	\$ 28,946	
2-18	Proceeds from sale of o	•			\$ -	
2-19	Fire and police pension				\$ -	
2-20	Donations				\$ -	
2-21	Other (specify):				\$ -	
2-22					\$ -	
2-23					\$ -	
2-24		(add lin	es 2-1 through 2-23)	TOTAL REVENUE	\$ 33,929	

# **PART 3 - EXPENDITURES/EXPENSES**

EXPENDITURES: All expenditures for all funds must be reflected in this section, including the purchase of capital assets and principal and interest payments on long-term debt. Financial information will not include fund equity information.

Line#	Description	t morado rana oquity mion	Hotele	Round to nearest Dollar	Please use this
3-1	Administrative		\$	6,416	space to provide
3-2	Salaries		\$	-	any necessary
3-3	Payroll taxes		\$	-	explanations
3-4	Contract services		\$	-	
3-5	Employee benefits		\$	-	
3-6	Insurance		\$	1,434	
3-7	Accounting and legal fees		\$	13,405	
3-8	Repair and maintenance		\$	-	
3-9	Supplies		\$	-	
3-10	Utilities and telephone		\$	-	
3-11	Fire/Police		\$	-	
3-12	Streets and highways		\$	-	
3-13	Public health		\$	-	
3-14	Culture and recreation		\$	-	
3-15	Utility operations		\$	-	
3-16	Capital outlay		\$	-	
3-17	Debt service principal	(should agree with Part 4)	\$	-	
3-18	Debt service interest		\$	-	
3-19	Repayment of Developer Advance Principal	(should agree with line 4-4)	\$	-	
3-20	Repayment of Developer Advance Interest		\$	-	
3-21	Contribution to pension plan	(should agree to line 7-2)	\$	-	
3-22	Contribution to Fire & Police Pension Assoc.	(should agree to line 7-2)	\$	-	
3-23	Other (specify):				
3-24	County Treasurer's Fee		\$	34	
3-25	Engineering		\$	2,325	
3-26	(add lines 3-1 through 3-24) TOTAL EXPEN	NDITURES/EXPENSES	\$	23,614	

If TOTAL REVENUE (Line 2-24) or TOTAL EXPENDITURES (Line 3-26) are GREATER than \$100,000 - <u>STOP</u>. You may not use this form. Please use the "Application for Exemption from Audit -<u>LONG FORM</u>".

	PART 4 - DEBT OUTSTANDING	3, 18	SSUED	, A	ND RE	ETIR	ED		
	Please answer the following questions by marking the	approp	riate boxes.			•	/es		No
4-1	Does the entity have outstanding debt?					J	/		
4.0	If Yes, please attach a copy of the entity's Debt Repayment S		ıle.				,		
4-2	Is the debt repayment schedule attached? If no, MUST explai			h a m .	!£ 41		_		J
	No repayment schedule attached since developer advances a	ire on	iy repaid w	nen a	and if the				
4.0	District has eligible funds available for repayment.					ا ر	,		7
4-3	Is the entity current in its debt service payments? If no, MUS				!!=!-!	. [	_		3
	Developer advances are only repaid when and if the District h	ias eii	igible fund	s ava	liable for				
	repayment.								
4-4	Please complete the following debt schedule, if applicable:	Oute	standing at	loou	ed during	Dotino	d during	0	standing at
	(please only include principal amounts)(enter all amount as positive		f prior year*	issu	year		ear		ear-end
	numbers)		. p c. y ca.		, · · · ·	,	· · · · · · · · · · · · · · · · · · ·	,	- Call Cities
	General obligation bonds	\$	-	\$	-	\$	-	\$	-
	Revenue bonds	\$	-	\$	-	\$	-	\$	-
	Notes/Loans	\$	-	\$	-	\$	-	\$	-
	Leases	\$	-	\$	-	\$	-	\$	-
	Developer Advances	\$	136,289	\$	28,946	\$	-	\$	165,235
	Other (specify): Accrued interest on developer advance	\$	83,665	\$	11,693	\$	-	\$	95,358
	TOTAL	\$	219,954	\$	40,639	\$	-	\$	260,593
		*must	tie to prior ye	ar end	ing balance				
	Please answer the following questions by marking the appropriate boxes						⁄es		No
4-5	Does the entity have any authorized, but unissued, debt?	•					J		
If yes:	How much?	\$			0,000.00				
	Date the debt was authorized:		11/4/2	2003		Ι,	_		
4-6	Does the entity intend to issue debt within the next calendar	year?							1
If yes:	How much?	\$			-	ļ ,	_		_
4-7	Does the entity have debt that has been refinanced that it is s	till re	sponsible f	for?					J
If yes:	What is the amount outstanding?	\$			-	ļ ,	_		_
4-8	Does the entity have any lease agreements?					. [			1
If yes:	What is being leased? What is the original date of the lease?								
	Number of years of lease?					}			
	Is the lease subject to annual appropriation?					ı [			1
	What are the annual lease payments?	\$			_	١ .			_
	Please use this space to provide any	expla	nations or	comi	ments:				

	PART 5 - CASH AND INVESTME	ENTS		
	Please provide the entity's cash deposit and investment balances.		Amount	Total
5-1	YEAR-END Total of ALL Checking and Savings Accounts		\$ 10,114	
5-2	Certificates of deposit		\$ -	
	Total Cash Deposits			\$ 10,114
	Investments (if investment is a mutual fund, please list underlying investments):			
			\$ -	
5-3			\$ -	
3-3			\$ -	
			\$ -	
	Total Investments			\$ -
	Total Cash and Investments			\$ 10,114
	Please answer the following questions by marking in the appropriate boxes	Yes	No	N/A
5-4	Are the entity's Investments legal in accordance with Section 24-75-601, et.			1
	seq., C.R.S.?	ш	ш	
5-5	Are the entity's deposits in an eligible (Public Deposit Protection Act) public		П	
	depository (Section 11-10.5-101, et seq. C.R.S.)?	1		
If no, Ml	JST use this space to provide any explanations:			

	Please answer the following questions by marking in the appropriate boxe		S	Yes	No
6-1	Does the entity have capital assets?				7
6-2	Has the entity performed an annual inventory of capital assets 29-1-506, C.R.S.,? If no, MUST explain:	s in accordance	with Section		7
	N/A				
6-3	Complete the following capital assets table:	Balance - beginning of the year*	Additions (Must be included in Part 3)	Deletions	Year-End Balance
	Land Buildings Machinery and equipment Furniture and fixtures Infrastructure Construction In Progress (CIP) Other (explain): Accumulated Depreciation TOTAL	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -	\$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -
	Please use this space to provide any	explanations or	comments:		
<b>7-1 7-2</b> If yes:	PART 7 - PENSION  Please answer the following questions by marking in the appropriate boxe. Does the entity have an "old hire" firemen's pension plan?  Does the entity have a volunteer firemen's pension plan?  Who administers the plan?  Indicate the contributions from:  Tax (property, SO, sales, etc.):  State contribution amount:  Other (gifts, donations, etc.):  TOTAL  What is the monthly benefit paid for 20 years of service per replease use this space to provide any	es.	\$ - \$ - \$ - \$ - \$ -	Yes	No •
	Please answer the following questions by marking in the appropriate boxe		TION Yes	No	N/A
8-1	Did the entity file a budget with the Department of Local Affai current year in accordance with Section 29-1-113 C.R.S.?				
8-2	Did the entity pass an appropriations resolution, in accordance 29-1-108 C.R.S.? If no, MUST explain:	ce with Section			
If yes:	Please indicate the amount budgeted for each fund for the ye	ar reported:			
	Fund Name  General Fund  Capital Projects Fund	Budgeted Expend \$ \$	64,000 3,350,719		

9-1	Is the entity in compliance with all the provisions of TABOR [State Constitution, Article X, Section 20(5)]?  Note: An election to exempt the government from the spending limitations of TABOR does not exempt the government from the 3 percent emergency reserve requirement. All governments should determine if they meet this requirement of TABOR.	Į.	
f no, Ml	JST explain:		
	PART 10 - GENERAL INFORMATION		
	Please answer the following questions by marking in the appropriate boxes.	Yes	No
10-1	Is this application for a newly formed governmental entity?		<b>V</b>
If yes:	Date of formation:		
10-2	Has the entity changed its name in the past or current year?		<b>4</b>
If yes:	Please list the NEW name & PRIOR name:		
10-3	Is the entity a metropolitan district?	<b>4</b>	Ш
	Please indicate what services the entity provides:		
40.4	See comment below.		
10-4	Does the entity have an agreement with another government to provide services?	<b>✓</b>	
If yes:	List the name of the other governmental entity and the services provided:  See comment below.		
10-5	Has the district filed a <i>Title 32</i> , <i>Article 1 Special District Notice of Inactive Status</i> during	П	7
If yes:	Date Filed:	_	_
y 00.			
10-6	Does the entity have a certified Mill Levy?	7	
If yes:	2000 the chitty have a continua min Ecry.		
,	Please provide the following <u>mills</u> levied for the year reported (do not report \$ amounts):		
	Bond Redemption mills		-
	General/Other mills		69.649
	Total mills		69.649
	Please use this space to provide any explanations or comments:		

PART 9 - TAXPAYER'S BILL OF RIGHTS (TABOR)

10-3 The District was established to provide financing for the acquisition, construction, and installation of water, sanitation, street improvements, park and recreational facilities, television relay and translation, and mosquito control.

<sup>10-4</sup> The District has a Cost Sharing and Recovery of Construction Cost Agreement with BNC Metropolitan District No. 1 and BNC Metropolitan District No. 2, where the Districts would cooperatively finance and construct capital improvements.

	PART 11 - GOVERNING BODY APPROVAL		
	Please answer the following question by marking in the appropriate box	YES	NO
12-1	If you plan to submit this form electronically, have you read the new Electronic Signature Policy?	<b>4</b>	

# Office of the State Auditor — Local Government Division - Exemption Form Electronic Signatures Policy and Procedure

# **Policy - Requirements**

The Office of the State Auditor Local Government Audit Division may accept an electronic submission of an application for exemption from audit that includes governing board signatures obtained through a program such as Docusign or Echosign. Required elements and safeguards are as follows:

- The preparer of the application is responsible for obtaining board signatures that comply with the requirement in Section 29-1-604 (3), C.R.S., that states the application shall be personally reviewed, approved, and signed by a majority of the members of the governing body.
- The application must be accompanied by the signature history document created by the electronic signature software. The signature history document must show when the document was created and when the document was emailed to the various parties, and include the dates the individual board members signed the document. The signature history must also show the individuals' email addresses and IP address.
- Office of the State Auditor staff will not coordinate obtaining signatures.

The application for exemption from audit form created by our office includes a section for governing body approval. Local governing boards note their approval and submit the application through one of the following three methods:

- 1) Submit the application in hard copy via the US Mail including original signatures.
- 2) Submit the application electronically via email and either,
- a. Include a copy of an adopted resolution that documents formal approval by the Board, or
- b. Include electronic signatures obtained through a software program such as Docusign or Echosign in accordance with the requirements noted above.

	Print the names of ALL members of current governing body below.	A <u>MAJORITY</u> of the members of the governing body must complete and sign in the column below.
Board Member 1	Print Board Member's Name  Janis Emanuel	I, Janis Emanuel, attest I am a duly elected or appointed board member, and that I have personally reviewed and approachs; this application for exemption from audit.  Signed  Date: 3/9/2020  My term Expires: 2022  E3843E4014D1451
Board Member 2	Print Board Member's Name Theodore Antenucci	I, Theodore Antenucci, attest I am a duly elected or appointed board member, and that I have personally reviewed and approve this application for exemption from audit.  Signed Date: 3/12/2020  My term Expires: 2022
Board Member 3	Print Board Member's Name Robert Bol	I, Robert Bol, attest I am a duly elected or appointed board member, and that I have personally reviewed and approved this explication for exemption from audit.  Signed
Board Member 4	Print Board Member's Name	I
Board Member 5	Print Board Member's Name	I
Board Member 6	Print Board Member's Name	I
Board Member 7	Print Board Member's Name	I



CliftonLarsonAllen LLP www.CLAConnect.com

# **Accountant's Compilation Report**

Board of Directors
BNC Metropolitan District No. 3
Adams County, Colorado

Management is responsible for the accompanying Application for Exemption from Audit of BNC Metropolitan District No. 3 as of and for the year ended December 31, 2019, included in the accompanying prescribed form. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the American Institute of Certified Public Accountants. We did not audit or review the financial statements included in the accompanying prescribed form nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on the financial statements included in the accompanying prescribed form.

The Application for Exemption from Audit is presented in accordance with the requirements of the Colorado Office of the State Auditor, which differ from accounting principles generally accepted in the United States of America.

This report is intended solely for the information and use of the Colorado Office of the State Auditor and is not intended to be and should not be used by anyone other than this specified party.

We are not independent with respect to BNC Metropolitan District No. 3.

Greenwood Village, Colorado

Clifton Larson allen LA

February 27, 2020



# **Certificate Of Completion**

Envelope Id: E82CC1E8A1D246D39112001AAC22D7CB

Subject: Please DocuSign: BNC Metropolitan District No. 3 - 2019 Audit Exemption.pdf

Client Name: BNC Metropolitan District No. 3

Client Number: 011-042544-00

Source Envelope:

Document Pages: 8 Signatures: 3 Envelope Originator:

Certificate Pages: 5 Initials: 0 SyLuc Vo

220 South 6th Street AutoNav: Enabled

Envelopeld Stamping: Enabled Suite 300

Time Zone: (UTC-06:00) Central Time (US & Canada) Minneapolis, MN 55402 SyLuc.Vo@claconnect.com

**Record Tracking** 

Janis Emanuel

Status: Original Holder: SyLuc Vo Location: DocuSign

DocuSianed by:

DocuSigned by:

Robert Bol

A7C27E65AB8C45E..

Janis Emanuel

3/6/2020 4:26:51 PM SyLuc.Vo@claconnect.com

**Signer Events** Signature

jemanuel@catellus.com

Security Level: Email, Account Authentication

(None)

Signature Adoption: Pre-selected Style Using IP Address: 173.8.249.57

**Electronic Record and Signature Disclosure:** Accepted: 3/9/2020 12:42:16 PM

ID: 151d5730-f0eb-4c6d-9287-9bbd1ab0d72c

robbolus@yahoo.com

Security Level: Email, Account Authentication

(None)

Robert Bol

Using IP Address: 73.217.59.92

**Electronic Record and Signature Disclosure:** 

Accepted: 3/9/2020 2:41:18 PM ID: 0a5594f6-2ec9-44a7-98f2-5a0f993ae4c6

Theodore Antenucci tantenucci@catellus.com

Security Level: Email, Account Authentication

(None)

theodore Antenuci 3F28C602A3CC463...

Signature Adoption: Pre-selected Style Using IP Address: 173.8.249.57

Signature Adoption: Pre-selected Style

**Electronic Record and Signature Disclosure:** 

Accepted: 3/12/2020 1:24:43 PM

ID: d8fff24a-6c14-471b-9997-7266298aa162

IP Address: 65.59.88.254

Status: Completed

**Timestamp** 

Sent: 3/6/2020 4:29:39 PM Viewed: 3/9/2020 12:42:16 PM

Signed: 3/9/2020 12:43:10 PM

Sent: 3/6/2020 4:29:40 PM Viewed: 3/9/2020 2:41:18 PM

Signed: 3/9/2020 2:42:16 PM

Sent: 3/6/2020 4:29:39 PM Viewed: 3/12/2020 1:24:43 PM Signed: 3/12/2020 1:24:54 PM

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp

Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Summary Events Envelope Sent	Status Hashed/Encrypted	<b>Timestamps</b> 3/6/2020 4:29:40 PM
•		
Envelope Sent	Hashed/Encrypted	3/6/2020 4:29:40 PM
Envelope Sent Certified Delivered	Hashed/Encrypted Security Checked	3/6/2020 4:29:40 PM 3/12/2020 1:24:43 PM
Envelope Sent Certified Delivered Signing Complete	Hashed/Encrypted Security Checked Security Checked	3/6/2020 4:29:40 PM 3/12/2020 1:24:43 PM 3/12/2020 1:24:54 PM

#### ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, CliftonLarsonAllen LLP (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

# **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

#### Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

#### Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

# All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### How to contact CliftonLarsonAllen LLP:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: BusinessTechnology@CLAconnect.com

### To advise CliftonLarsonAllen LLP of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at BusinessTechnology@CLAconnect.com and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

# To request paper copies from CliftonLarsonAllen LLP

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### To withdraw your consent with CliftonLarsonAllen LLP

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;

ii. send us an email to BusinessTechnology@CLAconnect.com and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

# Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <a href="https://support.docusign.com/guides/signer-guide-signing-system-requirements">https://support.docusign.com/guides/signer-guide-signing-system-requirements</a>.

# Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify CliftonLarsonAllen LLP as described above, you consent to
  receive exclusively through electronic means all notices, disclosures, authorizations,
  acknowledgements, and other documents that are required to be provided or made
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  CliftonLarsonAllen LLP.

# CERTIFICATION OF VALUATION BY ADAMS COUNTY ASSESSOR

Name of Jurisdiction: 223 - BNC METRO DISTRICT NO 3

IN ADAMS COUNTY ON 11/27/2019

New Entity: No

<u>\$0</u>

USE FOR STATUTORY PROPERTY TAX REVENUE LIMIT CALCULATIONS (5.5% LIMIT) ON	NLY
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IN ACCORDANCE WITH  39-5-121(2)(a) AND 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES THI	ATOT S
VALUATION FOR ASSESSMENT FOR THE TAXABLE YEAR 2019 IN ADAMS COUNTY, COLORADO	

	VILEATION FOR ASSESSMENT FOR THE TAXABLE TEAK 2017 IN ADAMS COUNTY, COLORADO	
1.	PREVIOUS YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$33,010
2.	CURRENT YEAR'S GROSS TOTALTAXABLE ASSESSED VALUATION: *	\$47,600
3.	LESS TIF DISTRICT INCREMENT, IF ANY:	\$0
4.	CURRENT YEAR'S NET TOTAL TAXABLE ASSESSED VALUATION:	\$47,600
5.	NEW CONSTRUCTION: **	\$0
	INCREASED PRODUCTION OF PRODUCING MINIES. #	
	INCREASED PRODUCTION OF PRODUCING MINES: #	\$0
	ANNEXATIONS/INCLUSIONS:	\$0
	PREVIOUSLY EXEMPT FEDERAL PROPERTY: #	\$0
	NEW PRIMARY OIL OR GAS PRODUCTION FROM ANY PRODUCING OIL AND GAS LEASEHOLD ## OR LAND (29-1-301(1)(b) C.R.S.):	<u>\$0</u>
10.	TAXES COLLECTED LAST YEAR ON OMITTED PROPERTY AS OF AUG. 1 (29-1-301(1))(a) C.R.S.):	\$0.00
11	TAXES ABATED AND REFUNDED AS OF AUG. 1 (29-1-301(1)(a) C.R.S.) and (39-10-114(1)(a)(I)(B) C.R.S.):	\$0.00
	is value reflects personal property exemptions IF enacted by the jurisdiction as authorized by Art. X, Sec.20(8)(b),Colo. ew construction is defined as: Taxable real property structures and the personal property connected with the structure.	
	risdiction must submit respective certifications (Forms DLG 52 AND 52A) to the Division of Local Government in order for the value	es to be treated as growth in the limit
	urisdiction must apply (Forms DLG 52B) to the Division of Local Government before the value can be treated as growth in the limit	t calculation.
	USE FOR 'TABOR' LOCAL GROWTH CALCULATIONS ONLY	
	ACCORDANCE WITH THE PROVISION OF ARTICLE X, SECTION 20, COLO CONST, AND 39-5-121(2)(b),C.R.S. FAL ACTUAL VALUATION FOR THE TAXABLE YEAR 2019 IN ADAMS COUNTY, COLORADO ON AUGUST 2	
1.	CURRENT YEAR'S TOTAL ACTUAL VALUE OF ALL REAL PROPERTY: @	\$23.007
	ADDITIONS TO TAXABLE REAL PROPERTY:	
2.	CONSTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS: !	\$0
3.	ANNEXATIONS/INCLUSIONS:	<u>\$0</u>
4.	INCREASED MINING PRODUCTION: %	<u>\$0</u>
5.	PREVIOUSLY EXEMPT PROPERTY:	<u>\$0</u>
6.	OIL OR GAS PRODUCTION FROM A NEW WELL:	<u>\$0</u>
7.	TAXABLE REAL PROPERTY OMITTED FROM THE PREVIOUS YEAR'S TAX WARRANT:	\$0
	(If land and/or a structure is picked up as omitted property for multiple years, only the most current year's actual value can be reported as omitted	ed property.)
	DELETIONS FROM TAXABLE REAL PROPERTY:	
8.	DESTRUCTION OF TAXABLE REAL PROPERTY IMPROVEMENTS:	<u>\$0</u>
9.	DISCONNECTIONS/EXCLUSION:	\$0
10.	PREVIOUSLY TAXABLE PROPERTY:	\$0
@ T	his includes the actual value of all taxable real property plus the actual value of religious, private schools, and charitable real property	
! Co	nstruction is defined as newly constructed taxable real property structures.	
% Ir	cludes production from new mines and increases in production of existing producing mines.	
IN A	ACCORDANCE WITH 39-5-128(1),C.R.S. AND NO LATER THAN AUGUST 25, THE ASSESSOR CERTIFIES	1
	SCHOOL DISTRICTS: 1. TOTAL ACTUAL VALUE OF ALL TAXABLE PROPERTY:>	\$0

NOTE: All levies must be Certified to the Board of County Commissioners NO LATER THAN DECEMBER 15, 2019

Data Date: 11/27/2019